

RULES & REGULATIONS

These regulations are in place to ensure that a safe and pleasurable experience is had by all who visit or stay at Yaringa. They are to be used in conjunction with your berthing, storage and mooring agreement. Version 4 – July 2019

GENERAL

- 1.1. All customers must have a completed berthing, storage and mooring agreement for each vessel or storage container before or immediately upon arrival at Yaringa Boat Harbour.
- 1.2. All boat owners must insure and keep insured at all times their vessel, its equipment and contents and associated risks with a minimum of \$10 million public liability insurance. Insurance certificates of currency are to be provided to harbour office prior to arrival and again upon each renewal.
- 1.3. **Domestic animals or pets are not permitted within Yaringa Boat Harbour (1, 3 and 4 Lumeah Road)**
- 1.4. Yaringa Boat Harbour is only available for storage of approved vessels, boat trailers and storage containers.
- 1.5. The storage or transportation of Fuels, Oils and other flammable and dangerous goods or substances is prohibited at all times. The refuelling of vessels at the harbour by any means other than the harbour staff whatsoever is not permitted.
- 1.6. Visitors must be accompanied by the boat owner. Persons unaccompanied by the boat owner will not be allowed access to the harbour.
- 1.7. Only vessels in a seaworthy condition and approved by Harbour management may be berthed at the Harbour.
- 1.8. The fire hose reels and fire extinguishers shall not be used for any purpose other than during an emergency.
- 1.9. Vessels using the harbour and the Yaringa channel must not create waves or wash and must remain within the maximum speed limit of five knots.
- 1.10. Children must be accompanied or supervised by an adult at all times and wear a personal flotation if on floating elements of the harbour.
- 1.11. Swimming, diving and underwater activities are not permitted within the harbour except with written authorisation from the Harbour Manager.
- 1.12. No fishing is allowed within the harbour or in adjacent channels.
- 1.13. All collisions and damage to the harbour, the harbour surrounds and or vessels must be reported to the Harbour Manager or Harbour office immediately following the incident.
- 1.14. Air-docks, Boat lifts and like equipment are not permitted to be used in the harbour unless prior approval by the Harbour Manager.
- 1.15. Vessels are not to be used for overnight accommodation unless approved by the Harbour Manager.
- 1.16. Night lighting of vessels in the harbour is to be shielded so as to be contained within the vessel and its mooring area. The use of spotlights is not permitted except in an emergency.
- 1.17. All lines, rigging, halyards and loose fittings on vessels must be properly secured at all times.
- 1.18. Vessels must be moored so as to be fully within the approved harbour berth boundaries.
- 1.19. Vessel owners must ensure that mooring lines, fenders and boarding equipment are of adequate quality and maintained in good workable condition. The maintenance of vessel mooring lines is the responsibility of the vessel owner. In the event that the Harbour Manager shall consider the mooring lines inadequate or unsafe, those mooring lines will be replaced at the owner's expense.
- 1.20. For the purpose of berthing, the length of a vessel is the maximum measurement from the forward extremity to the aft extremity, including all protrusions and overhangs.
- 1.21. The berths may not be sub-let or loaned and only one vessel may occupy any one berth.
- 1.22. Boardwalks, gangways and floating components must be kept free of goods and equipment and must not be used for storage whatsoever including vessel tenders, dinghies, ropes and hoses etc.
- 1.23. The tying up or fastening of vessels to piles, power and water pedestals, light poles or gangways is prohibited.
- 1.24. For security purposes, while the vessel is moored, stored or berthed at Yaringa Boat Harbour, the boat owner shall not sell or attempt to sell the vessel without the prior written notification of the Harbour Manager or Harbour office.
- 1.25. Harbour users are required to preserve the amenity of the harbour by restricting noise coming from vessels.
- 1.26. The excessive running of engines, motors and generators whilst in the harbour is not permitted nor is the running of propellers whilst vessel is berthed.
- 1.27. Antisocial behaviour or offensive language within the harbour will not be tolerated. The excess consumption of alcohol is not permitted in the harbour.
- 1.28. Harbour users shall not moor, sail nor manoeuvre any vessel so as to create a danger, obstacle, impediment or inconvenience to other users.
- 1.29. The hanging of washing, clothing and articles of a personal nature from vessels in the harbour is not permitted.
- 1.30. Security alarms fitted to vessels at the marina shall be adjusted for a cut-off period of five minutes or less.
- 1.31. Harbour users must keep and maintain the berth and any vessel in a clean and tidy condition and in good repair.

POLLUTION

- 2.1. **Yaringa Boat Harbour operates on a no discharge policy.**
- 2.2. A sewage pump-out facility is provided for vessel discharge of sewage at the fuel wharf. For assistance please see the harbour office.
- 2.3. The use of vessel toilets, sinks and showers which discharge through the hull is prohibited whilst the vessel is within the harbour and its adjacent channels.
- 2.4. The discharge of polluted effluent from manual and automatic bilge pumps is prohibited whilst within the harbour and its adjacent channels.
- 2.5. Any detergents used must be biodegradable and environmentally friendly.
- 2.6. The bottom scraping of vessels whilst in the marina is not permitted.
- 2.7. Major repairs, including grinding or refitting of vessels in the marina berths is prohibited. All major repair works are to be conducted in the boatyard.
- 2.8. The cleaning of fish within the harbour and upon the floating jetty components or walkways is prohibited. A fish cleaning table is provided opposite the harbour office.
- 2.9. All leakages or spills of fuels, oils and other hazardous substances must be reported to the Harbour Manager or Harbour office immediately.
- 2.10. Under no circumstance are paints, solvents or Anti-foul to be poured into drains.
- 2.11. Yaringa Boat Harbour provides recycling of Batteries, Waste Oil and Metal. Small amounts of other waste are to be placed in the General Waste bins provided. No waste from outside the premises is to be disposed of at the harbour. Tyabb recycling centre is less than 5 minutes from the harbour.

ELECTRICITY

- 3.1. Electrical heating elements, oil heaters or electrical hot water systems are not permitted.
- 3.2. Shore power is to be only used for lighting, refrigeration, bilge pumping and battery charging purposes.
- 3.3. Permanent shore power is not to be left connected to an unoccupied vessel without prior agreement with Harbour Manager or Harbour office. Any power connections to unoccupied vessels may be disconnected by employees at any time.
- 3.4. All Portable Appliances, Extension Leads, RCD's and Surge Protected Power-Boards must be 'Tested and Tagged'. No Double Adaptors are to be used under any circumstance.
- 3.5. Harbour users shall exercise caution and adopt procedures for the safe use of electrical equipment near the water.

CONTRACTORS

- 4.1. No contractor is to work within the harbour precinct (including 1, 3 and 4 Lumeah road) without prior approval from harbour management, regardless if accompanied by boat owner or not.
- 4.2. All contractors must provide the harbour with up to date copies of business and public liability insurance with minimum value of \$10 million prior to entry to the harbour.
- 4.3. External contractors (who do not operate a business within Yaringa) must sign in at the marina office before commencing any work each day and sign out on departure.
- 4.4. Contractors are only allowed onsite during the hours of 8am – 5pm, Monday to Friday unless arranged by Harbour office.
- 4.5. All contractors are to comply with the rules and regulations set out in this document.

BOATYARD AND SLIPPING

- 5.1. Observe local Council and EPA conditions that apply to noise control. Prolonged or sustained use of loud power tools or machinery at any time of day should be minimised with intermittent lengthy periods of quiet. Any noise that can be heard outside your vessel is not permitted:
 - Prior to 8am or after 6pm any day Monday to Saturday
 - Any time on Sundays and Public Holidays
- 5.2. The storage of rubbish and junk is not acceptable. Harbour users are responsible for keeping their areas clean and orderly; including the removal of all rubbish and neat stacking & covering of materials that cannot be stored within the vessel. If areas are not kept orderly, we will arrange clean up and charge you for the service.
- 5.3. Welding, oxy cutting and other such hot work shall not be carried out in the harbour or on any vessel except by prior arrangement with Harbour Manager. No hot work is to be carried out on days of Total Fire Ban.
- 5.4. All sanding and cutting equipment used on these premises must have dust extraction equipment and/or guards fitted. No sanding and cutting equipment are to be used on days of Total Fire Ban.
- 5.5. Abrasive blasting (Soda, Grit, Dry and Wet Sand blasting) and Spray Painting will be carried out only at the direction of Yaringa Boat Harbour within the Spray Booths. All requirements imposed by Yaringa Boat Harbour and other statutory authorities shall be complied with by the applicant. Any extra costs incurred by Yaringa Boat Harbour in remedying any damages will be charged to the customer.
- 5.6. Mechanical removal of paint/ rust i.e. needle gunning is not permitted.
- 5.7. Whilst vessels are being slipped or moved within the boatyard all persons must keep clear of the vessel and straddle carrier and observe all directions from Yaringa Boat Harbour staff.
- 5.8. Owners or contractors are not to board vessels whilst in straddle carrier or before they have been secured and planted.
- 5.9. Yaringa Boat Harbour does not supply or loan ladders, scaffolding equipment or tools. Fall Arrest equipment must be used when working at heights.
- 5.10. Owners or contractors are not permitted to move or adjust any props or stands supporting boats, nor to attach ropes or tarps to any props or stands. If you would like to move boat props or stands, see the harbour office.
- 5.11. Do not raise vessels sails whilst boats are stored in the boatyard.
- 5.12. No structures are to be erected over vessels unless authorised by harbour management.

TRAILER BOAT STORAGE AND USAGE

- 6.1. Launch & retrieval of your boat at Yaringa is included with your storage. The service is entirely at the marina's discretion and Yaringa reserves the right to refuse to move or launch your boat if we believe it will cause damage or is a safety risk.
- 6.2. Please approach this service responsibly. Plan ahead. Check weather. Advise the office if your plans change or if you are delayed. Avoid unnecessary or unreasonable requests.
- 6.3. Calls are taken from 8:00am to 5:00pm 7 days a week.
All boat movements required between 5:00pm and 9:00am must be booked by 4:00pm the day prior.
- 6.4. Minimum of 1-hour notice must be given for all bookings. Please provide your name, boat number, request, arrival time and fuel requirement.
- 6.5. Service bays are for owners to clean boats and flush motors after use and for general maintenance.
- 6.6. Boat launching is a single operation from the yard to the water - not via service bays.
- 6.7. Fresh water at the service bays is a precious supply. Please be mindful and limit your usage.
- 6.8. Bungs are the sole responsibility of the boat owner and must be in place at all times.**
- 6.9. Please be aware that there is limited space in the day berths and at the service bays over peak periods. Should you not arrive at your booked time, your boat may be returned to storage.
- 6.10. If using your boat on consecutive days you must book with the harbour office prior to 4pm to stay in the water. In peak periods, overnight berths may not be available.
- 6.11. If you wish to stay on board overnight you must have approval from the office and an allocated berth.
- 6.12. For boat retrieval, you must return to the boat ramp by 4:00pm.
- 6.13. Tie your boat up securely, bow inwards, leaving maximum space and mooring lines for the next returning boat.
- 6.14. Always leave your boat ready to move or retrieve: motors up, centre-plates up, aerials down and secured for towing. Inform office that you have finished.
- 6.15. Do not make requests directly to boatyard staff; communicate through the office where requests or information about your intentions are noted down.
- 6.16. Fuelling boats in day berths is not permitted.
- 6.17. Boat owners are responsible for ensuring all equipment for launching and retrieval is adequate. Your boat should be trailerable at all times and your trailer must be kept in good running order.

ACCOUNT TERMS

- 7.1. Fees are payable in advance and are non-refundable and non-transferrable. Any berthing or storage account not paid in advance will automatically revert to the monthly rate. All accounts not paid on time will be charged a twenty dollar (\$20) monthly accounting fee until the account is paid up to date.
- 7.2. Customers that have any form of outstanding account, may have access to Yaringa Boat Harbour denied until the account has been paid in full.
- 7.3. All fuel must be paid in advance or the harbour office must have a current signed credit card authority. Any fuel not paid in full on the day will incur a five-dollar (\$5) administration fee.
- 7.4. All slipping accounts must be paid in full prior to the vessel being returned to the water.
- 7.5. Yaringa Boat Harbour / Yaringa Harbour Pty Ltd / Yaringa Properties Pty Ltd (as invoiced), hereby claims a lien over the invoiced goods in accordance with the Warehouseman's Lien Act 1958 Victoria.

EMERGENCY PROCEDURES

- 8.1. Harbour users shall be familiar with and understand the emergency procedures, and will follow all directions given by the Harbour Manager or Harbour office.
- 8.2. If threat of a bushfire is imminent or on Code Red days, Yaringa Boat Harbour management may decide to close down operations and ask all persons to leave / not to enter the harbour.
- 8.3. In the event of an emergency Yaringa Boat Harbour employees will provide instructions and assistance to harbour users. If an emergency service is involved the senior officer will take charge of the situation.

Bushfire / Evacuation

1. Notify Yaringa Boat Harbour employee or harbour office immediately of any signs of fire.
- 2. Call "000" and report fire.**
3. Siren will sound three times.
4. Evacuate quickly and calmly to nearest assembly area or as directed by Yaringa Boat Harbour staff. If unable to evacuate to nearest assembly area head to most seaward point available.
5. Do not use any vehicles, keep all gates and roadways clear to allow emergency vehicle access
6. Do not attempt to drive up Lumeah Road; visibility will be restricted by smoke, dust, etc.
7. Do not attempt to return to vessel or vehicles unless directed to do so by Yaringa Boat Harbour employees or emergency services.

Other Emergencies / Non-evacuation

1. Notify Yaringa Boat Harbour employee or harbour office immediately of emergency.
- 2. Call "000" and report emergency.**
3. Depending on emergency, Yaringa Boat Harbour employees will take over emergency response.
4. Follow any directions given by Yaringa Boat Harbour employees or emergency services.

Emergency Assembly Areas – See Map Page 4

Area 1: End of north car park

Area 2: End of south car park

Area 3: Outside Westernport Caravan Park, 6 Lumeah Rd.

